

(New) Terms of Reference
Gadzoosdaa Advisory Committee

Role and Purpose

To support and advise the Gadzoosdaa Team Leader in the operation of the dorm.

The committee may:

- Make recommendations to the Team Leader on behalf the communities they represent.
- Support the ongoing operations of Gadzoosdaa Student Residence, including hiring, school growth plan, and field trips.

Recommendations may be directed to the Gadzoosdaa Team Leader; who will make the information available to the assigned Superintendent, who in-turn; as needed, may inform the assistant Deputy Minister of Schools and Student Services, who in-turn; as needed will make the information available to the Deputy Minister of Education.

Members/Composition

- Team Leader (Chair)
- Gadzoosdaa Staff Member (Secretary)
- Appropriate Superintendent
- Assistant Deputy Minister (May attend as needed)
- Whitehorse Secondary Schools (Either Administrator and/or Counsellor, FHC and Vanier, as needed)
- First Nations Representation one per First Nation, as selected by the First Nation.
- Elders who wish to attend advisory meetings are welcome.

Term of Membership

Membership on the committee is for the duration of the school year, and members may serve for consecutive years if reappointed.

Meetings

The committee is required to hold three meetings per school year; two first semester and one second semester.

Additional meetings may be held at the discretion of the committee.

Meeting agendas are developed by the Team Leader (Chair) in consultation with the committee.

Quorum is a majority of the members appointed to the committee.

Guiding Principles

Meetings are intended for appointed committee members; however, a member may bring guests as needed.

The Personal information of students and staff will not be discussed as part of this committee.

The Committee will aim for consensus as its agreed-upon method of making recommendations.

It is acknowledged that the perspectives on some issues will be diverse and the Committee agrees that all perspectives will be explored without prejudice, and that the diversity of opinions will be respected before recommendations are made.

Records of meetings and communications

Notes from each meeting will be produced that summarize discussions from the meeting. These notes will be made available to the committee following the meeting and will also be reviewed at the beginning of the next meeting. The meeting notes will be available to the public (as requested) and will be stored digitally.

Authority

This committee is authorised by the Deputy Minister of Education.

The committee may revise their terms of reference and have the new terms of reference approved by the Deputy Minister of Education.